

TOWN OF NEWTOWN
NEWTOWN, CONN.



**BOARD OF FIRE
COMMISSIONERS**

Newtown Board of Fire Commissioners
6/25/12
Newtown Hook and Ladder Fire Department
Called to order 7:00 p.m.

Commissioners present: Burton, Cragin, Descheneaux, Goosman, Manna, and Nezvesky
Absent: Jossick
Fire Marshal's Present: Halstead, Frampton, Ober and Clark.

Minutes

MOTION: Goosman moved to approve the minutes of the Regular Monthly meeting of 5/21/12 as corrected.

Corrections:

- *Manna was in attendance at the 5/21/12 BOFC meeting.*
- *Old Business: Daniel Amaral not David. Property is for 1.1 acres.*
- *Old Business: Money should be requested by NH&L through the BOFC.*

Second: Descheneaux

Motion Passed

Correspondence to the BOFC:

<u>Date</u>	<u>To/From</u>	<u>Subject</u>
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Officers for 2012/2013 were submitted.

Correspondence from the BOFC:

6/22/12	Aurelia/Cragin	Ryan Clark passed all required training
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Public Participation - none

Tim Whelan, speaking on behalf of the Town Public Works Department – recommends that the Fire Marshal's vehicle bid is accepted from Ingersoll Auto for a Chevy Tahoe in the amount of \$27,997.00 as submitted.

Fire Marshal's Report

- Halstead reported for the month of May there were 61 calls, 483 incidents and 394 hours worked.
- Fees collected for the month - \$250.00.
- Damage for the month was \$5.5K. Barn on Flat Swamp Road.
- Met with NYA regarding Fire Lanes.
- Pre-review with Toll Brothers regarding 166 Mt. Pleasant Road.
- Fire Extinguisher Training at Ethan Allen.

- Fire drill Children's Adventure Center.
- Tank on Butternut Ridge needs to be cleaned out.
- Narrow banding – Burton will talk to Tait to determine if this needs to go out to bid. Quote was about \$4800.
- Chiefs to send letter to Cragin of Fire Police names to be sworn in by the Town Clerk.

Standing Committees

Budget (Burton):

- Budget will be voted upon tomorrow.
- Informed by one of the selectman that the BOFC should prepare the CIP (2012-2017) in July. Will be discussed at next regular monthly meeting.
- More transfers need to be made to make the year balance. Burton will need to meet with Cragin for final transfers by Wednesday.

Truck (Manna):

- Fire Marshal's Vehicle - one option to be added - \$27,311.48 grand total. See motion below.

MOTION: Manna moved that the BOFC purchase the FM1 vehicle from Ingersoll Auto in the amount of \$27,311.48. This includes the dual battery option for \$132.00.

Seconded: Burton

Motion Passed

Burton requested that we also set aside \$6,688.52 for the "Fit Out" of the vehicle.

- The Truck Committee will be getting pricing from four vendors on the upfit package. The vendors are Gowans and Knight, Specialty Warning Systems, Frank Docimo Assoc. and Fleet Auto Supply. We will administer and facilitate the outfit of the new vehicle in conjunction with the fire marshal.
- Reminder to all chiefs and chief engineers of all departments that any town owned apparatus that needs repair must go through the BOFC Truck Committee chair or designee prior to making contact with any vendor. Procedures for making necessary repairs will be discussed together. There are still billing issues.
- To all departments: Please advise Manna of any upcoming parades you would like to attend with a town owned apparatus.

Radio (No report)

Policies and Procedures (no report)

Hydrant – Halstead reported that they are short on supplies for repairing hydrants. Hydrants on 302 and Ox Hill are having issues. McCarthy will investigate.

NUSAR: McCarthy stated that they are having issues with Corporate Health Care. Bad equipment (i.e., EKG machine) giving false readings. Please be aware of this situation before sending anyone there.

Purchasing Agent: Burton asked that all bills be sent to him to be paid on time. RIP information needs to be submitted to Burton by July 10th. Insurance Reimbursement account – two departments hadn't submitted their information on time, but the information has now been received.

Old Business - none

New Business

Training Requests

MOTION: Burton moved to approve Sandy Hook's request in the amount of \$3,232.77 for travel to Florida for training purposes; working fire video, hazmat class lunch; tanker shuttle class breakfast and lunch; fire studio 5.0 instructors edition computer program for simulation smoke and fire.

Second: Goosman

Motion Passed

MOTION: Manna moved to approve NH&L's request in the amount of \$2,603.66 for command and control of maydays for the IC; elevator rescue training; EMT class, books for EMT class and food for in town meeting on 6/3/12.

Second: Goosman

Motion Passed

MOTION: Descheneaux moved to approve Dodgingtown's request in the amount of \$1,212.30 for nine training DVS's from fire fighters bookstore – tactical perspective series, vehicle rescue and Art of Reading Smoke; Training at CT fire academy for Jason Shuttleworth; and forcible entry class.

Second: Nezvesky

Motion Passed

Nezvesky – asked what the protocol is for the Civilian Commissioner position? Cragin stated that whoever is interested should contact anyone on the Board to schedule an interview.

There being no further business the meeting adjourned at 8:04 p.m.

Respectfully submitted,

Terry Hennessey

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